

# Creative Adventures in Art and Design 4 day Easter Camp 2016

## Registration and Booking form

Thank you for enrolling your child for the  
Creative Adventures Autumn  
Art and Design Camp!

### When

Half term Week 29th March – 1st April  
Standard day: 10 00 - 15:30  
Extended day: 9:00am – 4.00pm



### Cost:

Per standard week: £180  
Per week Extended day: £220

Per Standard day: £50  
Per Extended day: £60

**Venue:** The Power Station, 121a Mortlake High Street, London, SW14 8SN

### To secure your place, please make payments to:

Account: **Honor Pinner Art Projects**  
Account number: **73937542**  
Sorting code: **20 72 17**

### Please make cheques out to Honor Pinner Art Projects

and post your filled out form, and cheque to:  
Honor Pinner Art Projects, 5 Palmers Road, SW14 7NB.  
(Please call to confirm place is available first)

Please let us know when you have paid and under what name.  
Thank you.

**BOOK NOW! - Limited places available**

For more information, please contact

# Creative Adventures in Art and Design

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[honor@honorpinner.co.uk](mailto:honor@honorpinner.co.uk)

07946 353 958

### Parent/ Guardian details

Title	
First name	
Surname	

### Address

Address Line 1	
Address Line 2	
Address Line 3	
County	
Postcode	

Email address	
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Home Tel. No		Mobile Tel. No	
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Work Tel. No			
Emergency Contact Tel.No			
Emergency Contact name		Relationship to child	
Childs doctors name		Child's Doctors Tel No	

How did you hear about Creative Adventures Summer Art and Design Camp?

# Creative Adventures in Art and Design

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Word of Mouth	
School advertisement, if so which school	
Poster in school	
East Sheen Village Website	
School Newsletter	
Other, please specify	

Name of Child 1	
Anything else we should know about your child? Medical conditions? Allergies?	
Childs Age and Date of Birth	
Childs School	

Name of Child 2	
Anything else we should know about your child? Medical conditions? Allergies?	
Childs Age	
Childs School	

Please put an X next to the day/ days or week attending.

Half term week	Standard day	Extended Day	Cost
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# Creative Adventures in Art and Design

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<b>The WHOLE WEEK 29th – 1st April 2016</b>			
<b>Tuesday 29th March 2016 - Mixed Media workshop</b>			
<b>Wednesday 30<sup>th</sup> March 2016 – Lantern workshop</b>			
<b>Thursday 31<sup>th</sup> March – Animation</b> (Please note this workshops is only suitable for children who have photographic permission. The finished animation will be broadcast on you tube, Facebook and other media.)			
<b>Friday 1<sup>st</sup> April - Printing</b>			
<b>Please enter total cost for the week</b>			<b>£</b>

We would like to visit the small local park/ green, which is 100 metres up the road for our lunch- weather and time permitting. There will be supervision at all times. Please tick the box if you agree or disagree.

I Agree		I Disagree	
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Please provide your children with a healthy packed lunch, snacks and drinks.

**Before proceeding with your registration, you must agree with our terms and conditions. Please see on next page.**

Please tick Please tick this box to agree

I Agree	
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# Creative Adventures in Art and Design

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[www.creativeadventures.co.uk](http://www.creativeadventures.co.uk)

Any questions please call contact:  
Honor Pinner: [honor@honorpinner.co.uk](mailto:honor@honorpinner.co.uk)  
07946 353958

### **Photographic and consent form by Honor Pinner Art Projects**

#### **Images of Children – Usage form**

<b>Name of Child's parent or guardian:</b>
<b>Name of Child</b>

There will be occasions when we wish to take photographs of children during our workshops. We may wish to use those images in our documentation, as well as on our website, and publicity.

To comply with the Data Protection Act 1998, we need your permission before we can reproduce photographs or broadcast any recordings of your child. Please answer questions 1 to 4 below, then sign and date the form where shown.

**Please return the completed form to Honor Pinner Art Projects.**

#### **Please circle yes or no**

1. May we use your child's photograph in the documentation that Honor Pinner Art Projects produce for promotional purposes? Yes/ No
2. May we use your child's image on our website: Honor Pinner Art Projects/ Creative Adventures?

**NB: Please note that most media have websites.**

**I have read and understood the conditions of use below**

Sign Here
Names (in block capitals)
Date
<b>Conditions of Use</b>

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1. This form is valid for 5 years from the date you sign it. The consent will automatically expire after this time.
2. We will not use personal details or full names (which means first name and surname) of any child or adult in a photographic image or video, on our website, in our documentation.
3. We will not include personal e-mail or postal addresses, or telephone or fax numbers on video, on our website or in any school documentation.
4. If we use photographs of individual children, we will not use the name of that child in the accompanying text or photo caption.
5. We may use group photographs or footage with very general labels, such as 'family fun session' or 'making Christmas decorations'
6. We will only use images of children who are suitably dressed.

**Please return the completed form to  
honor@honorpinner.co.uk**

### **Terms and Conditions**

These terms and conditions refer to Creative Adventures in Art and Design Camp for children taking place on Weeks 3<sup>rd</sup> to the 6<sup>th</sup> of August and from the 24<sup>th</sup> to the 28<sup>th</sup> August 2015.

Creative Adventures is an event owned and organized by Honor Pinner Art Projects in partnership with the Power Station and Achieving for Children

#### **1. Acceptance of Terms and Conditions**

1.1. The terms shall be considered accepted by the Parent/Carer upon the payment of the Fee

#### **2. Bookings**

Bookings are accepted on a first-come, first-served basis and must be accompanied by full payment of the course fee. Any bookings received without payment will not be deemed valid until payment is received in full. We require all places on Creative Adventures courses to be booked prior to the course commencing, to ensure correct staff-to-children ratios are met. Registration on the day may be accepted depending on the availability of places, but we cannot guarantee a place so please have alternative arrangements ready.

#### **3. Fees and Payment**

3.1. The Parent shall pay the Fee to Honor Pinner Art Projects prior to the child participating in the day. This can be online in which case details are on the booking form or by cheque, made payable to Honor Pinner Arts Projects and sent to: Honor Pinner Art Projects, 5 Palmers Road, SW14 7NB.

3.2. The Fee is non-refundable except In the event of a serious illness/accident where the days will be completely missed. Honor Pinner Art Projects may request a medical certificate to be produced.

#### **4. Cancellation and refund policy**

Honor Pinner Arts Projects may cancel this contract before the start of the event. In such event Honor Pinner Art Projects will refund any attendance fees.

#### **5. Returned payments**

Payments returned by the bank are subject to bank charges. Any bank charges incurred by Honor Pinner Art Projects as a result of returned payments must be paid in full by the customer, in addition to the original booking fee.

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Honor Pinner Art Projects does not accept any liability for bank charges you may incur if a post-dated cheque is processed. Due to the high volume of payments received, the responsibility rests firmly with the customer to ensure all payments are valid at the time of booking.

### 6. **Parent's Responsibility.**

The Parent acknowledges that the information set out in the booking form (whether or not completed and/or signed by the Parent) is accurate in all material respects and that the Parent will inform Honor Pinner Art Projects of any changes immediately.

7. **Health-** The Parent shall inform Creative Adventures staff of any medical condition physical or behavioural, or injuries that the child may have, prior to the start of the event. If there are any health concerns that may affect participation at Creative Adventures Summer Art and Design Camp, it is advisable that a GP's advice is sought.

### 8. **EpiPen guidelines**

Creative Adventures Staff are not qualified to administer EpiPens. However, they are permitted to do so if we receive written permission from the parent/guardian. The parent/guardian must state in the letter that permission is given to administer the EpiPen but that they fully understand that staff may not be qualified to do so and that they (the parent/guardian) accept full responsibility.

### **Medical conditions and allergies**

The parent/guardian must state on the booking form any medical condition or allergies their child has, or any relevant background information that Creative Adventures staff need to be aware of while their child is attending an Creative Adventures course.

### **Medication**

The parent/guardian must give written consent for the administration by Creative Adventures staff of prescribed medication.

### **Emergency First Aid**

The parent/guardian gives consent for Creative Adventures staff to administer emergency first aid and seek professional medical help where necessary

**Lost property** Please ensure children do not bring valuable toys or belongings when attending Creative Adventures courses. Creative Adventures cannot accept liability for lost, stolen or damaged items. Please ensure clothing and other belongings are clearly labelled with the child's name to help us return unclaimed items. Lost property will be kept at the Power Station office for a period of three weeks after the end of the course. If items are still unclaimed after this period, Creative Adventures will distribute them to local charities.

### 9. **Arrival**

Parents/guardians should ensure children arrive no earlier than 10 minutes before the designated start time for the day/session. We are unable to take responsibility for children who arrive earlier.

### 10. **Departure**

Parents/guardians should arrive at least five minutes before the designated end time for the day/session. No child will be able to leave the premises without a parent/guardian unless written notification is received before the start of course detailing suitable alternative arrangements.

### 11. **Late collection fee**

Honor Pinner Art Projects reserves the right to charge additional fees for late collection of children at a rate of £3.00 per child for every period of 15 minutes that elapses after the appointed collection time.

### 12. **Discipline**

In the event that Creative Adventures Summer Art and Design Camp determines the behaviour of a child and/or the Carer to be unacceptable, Creative Adventures Summer Art and Design Camp shall be entitled to exclude the child and the Carer (or either of them) from the event and Premises.

13. The standard of behaviour which is to be regarded as unacceptable at the event shall be determined by Honor Pinner Art Projects -Creative Adventures Summer Art and Design Camp but shall include damage to property, disruptive behaviour, and aggression towards the workshop leaders/ youth workers or other pupils.

### 14. **Exclusion of Liability**

The Parent agrees (for and on behalf of the Parent and the Pupil) that any claim by the Parent or the

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Pupil against Honor Pinner Art Projects - Creative Adventures Summer Art and Design Camp must be brought within 60 days of the event that gave rise to such claim. Any claim made thereafter shall be time-barred.

14.1. The Parent acknowledges, warrants and undertakes (for and on behalf of the Parent and the Pupil) that the maximum aggregate liability of Creative Adventures Summer Art and Design Camp to the Parent and/or child under these terms shall not exceed the Fee.

### 15. Liability

Honor Pinner Art Projects does not accept liability for sickness, personal injury or death of any participants unless directly caused by the proven negligence of the company or its servants. Organisers providing the facility and their servants are under no liability whatsoever in respect of personal injuries, loss or damage to property whilst attending any Creative Adventures course.

### 16. General

The failure by either party to enforce at any time any one or more of these conditions arising under these Terms shall not be a waiver of them.

### 17. Insurance

Our Public Liability Insurance covers participants.

18. This entire agreement shall be governed by English Law and fall under the jurisdiction of the English Courts.

### 19. Complaints

Honor Pinner Art Projects is fully committed to delivering the highest standards of teaching, to the community. We aim to ensure every child has a fantastic experience of any Honor Pinner Art Projects course. If you or your child is not entirely satisfied with the service we provide, we would like to hear about it. If we are aware of any problem while your child is still attending a course, we can aim to resolve this at an early stage. You can be assured that any complaint will be taken very seriously. In the first instance, the complaint should be made to the site leader or course tutor, who will look into the matter. If you feel the response to the complaint is not acceptable or you would like to take the grievance further, the complaint should be made in writing and addressed to: Honor Pinner Art Projects, 5 Palmers Road, SW14 7NB.

20. These Terms constitute the entire agreement between the Parent and Creative Adventures Summer Art and Design Camp - Honor Pinner Art Projects. By making payment of the Fee and the child attending the event, a Parent is deemed to have accepted these Terms.

Please return to [honor@honorpinner.co.uk](mailto:honor@honorpinner.co.uk)

[www.creativeadventures.co.uk](http://www.creativeadventures.co.uk)